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Dear Prospective Employer:

I am writing this letter to support Keith David Reeves' candidacy for an administrative employment position. I have known Mr. Reeves since the third year that Battlefield High School was open when he was first employed as the Instructional Technology Resource Teacher. During his first year at Battlefield, I was appointed to be his mentor. I have seen the positive changes he has made in many of the operations of our school, especially in the integration of technology as part of the instructional process.

When Mr. Reeves first arrived at Battlefield, I was employed as a library media specialist. I quickly saw that he had extensive background in technology and that he was focused on giving all students a good education. In order to integrate his position into the school, I proposed that we form an Instructional Resources Department and that he become a key person in the department. In his first year at Battlefield, he helped to develop a three-year comprehensive research program for all of our students using technology tools and critical analysis of information. Our county has a research paper that is part of our graduation requirements. Even though our school population has grown exponentially, Mr. Reeves' efforts helped us raise our first submission research paper scores.

In Mr. Reeves' first year at Battlefield, our school lacked a Video Media teacher due to the previous person taking late employment in another position. Mr. Reeves volunteered to teach the course. The equipment and instruction were in shambles. Mr. Reeves spent countless hours refurbishing and repairing equipment and designing instruction that brought high expectations to the program and the quality of work the students were expected to complete. He taught them the proper steps in video production and raised the standards for the daily broadcast.

Three years ago, I moved to the position of Gifted Education Resource Teacher. The first year in this position, I also taught two English courses. I knew that I would have advantage of creating technology-integrated lessons with support from Mr. Reeves. Two projects that he helped me with were a photo-based narrative writing lesson and a lesson we entitled "Romeo and Juliet in Five Minutes." The narrative writing lesson required the students to take creative photographs around the school and to write essays that used the photos as the prompt. Mr. Reeves helped my students manage the equipment and create web-based folders to house each class's compiled photographs. The students had some creative essays that they really had to think to create. The "Romeo and Juliet in Five Minutes" video required the students to act and record the essence of Shakespeare's play using only one minute of recorded material per act. Mr. Reeves collaborated with me to create lessons which required students to follow all of the steps of proper video production all the way through to editing. The project was a great success.

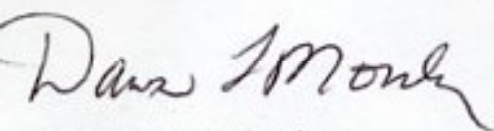
At the present time, I am a full-time Gifted Education Resource Teacher. I continue to collaborate with Mr. Reeves to design lessons for my students that enrich their regular learning experiences and cause them to think critically. For the past few years, Mr. Reeves has worked with my students on a Pythagoras that incorporates math, philosophy, history, and music theory. Each year we revisit the lesson because he is a reflective practitioner always looking to improve instruction. He is looking to find a way for students to play music on computers so they can put their learning to practice in the lesson setting. Mr. Reeves has helped me develop lessons using GoogleDocs, video production, music, and photographic composition. He has a constructivist philosophy and supportive nature that helps me and other teachers venture outside our comfort zones to give students rich and instructionally sound lessons.

Keith David Reeves is an excellent data administrator. He has assisted me with data collection and analysis for the gifted education program and the Advanced Placement program. He has helped me interpret data, as well as helped me graph the data to create clear presentation material for a variety of audiences. As the head of our Technology Committee, he has consistently gathered and presented data about school-wide use of technology resources and has helped us as a committee make informed recommendations to the principal about school needs and funding for technology initiatives.

Keith David Reeves is an innovative educator who has a varied background. Although his original background was in music, he has expanded his expertise to include technology and curriculum. He is open to working with teachers in every curricular area. I know that he has worked with music, social studies, science, language arts, certified technology education, foreign language, and marketing. He truly has diversified knowledge that makes him an excellent candidate for working with a variety of curricular areas and a variety of teaching methods.

I hope you will seriously consider Mr. Keith David Reeves for administrative employment. I believe he has the knowledge, skills, and drive to be an excellent candidate.

Sincerely,



Mrs. Dawn Moulén
Gifted Education Resource Teacher
Battlefield High School