

Bull Run Middle School  
6308 Catharpin Road  
Gainesville, VA 20155

April 7, 2011

Keith Imon  
Associate Superintendent for Communications and Technology Services  
14715 Bristow Road  
Manassas, VA 20112

Dear Mr. Imon,

It is my privilege to write this letter of recommendation for Keith Reeves for the Supervisor of Instructional Technology position. I have known Keith for three years, since becoming an ITRT at Bull Run Middle School. From our very first meeting, I was impressed by Keith's extensive knowledge of instructional technology, as well as his overall intelligence. He is extremely well spoken, and has a broad background in education, teaching every grade K through 12. As a new ITRT, I could tell right away that he served as a leader and mentor to the other instructional technologists, and that he was someone I could contact for assistance.

Over the past few years, I have worked closely with Keith, and have relied on his knowledge and guidance. On numerous occasions, Keith has answered my questions, helped me to solve problems, and provided me with advice. He has even volunteered to come to our school to help us troubleshoot issues that neither myself nor my TSSPEC could solve.

Working at a Battlefield feeder school, I try hard to prepare our middle school students for what they will encounter at the high school level. This typically entails keeping up with the innovative technology projects Keith is spearheading with the teachers at Battlefield, which is no easy task! Keith has engaged Battlefield students in podcasting projects, interactive simulations, and Web 2.0 applications, among others. In particular, the Battlefield: Artic Circle roleplaying simulation he developed in conjunction with a colleague is one of the best technology integration projects I have seen implemented in a Prince William County school. His knowledge of current trends in instructional technology is truly unsurpassed by any other ITRT in the county.

I know that he has dedicated an extensive amount of his personal time outside the classroom to creating these engaging, student centered projects, and I am certain that he would extend the same amount of dedication in the Supervisor position. Keith not only has the knowledge base to effectively integrate all aspects of instructional technology into the PWCS curricula, but he also has the familiarity with the ITRT position to make this integration a reality.

Many of the current ITRTs in Prince William County are hoping that Keith will be chosen as the new Supervisor of Instructional Technology. This is not because we think he will be easy on us. On the contrary, I think Keith will have higher standards and expectations for ITRTs than most other individuals that might be chosen for this position. Keith truly knows the potential impact technology integration can have on student learning, and he would require that we work with teachers, students, and each other to maximize this potential. I fully endorse him, and hope that you will carefully consider him as you choose the new Supervisor.

Best Regards,

Netia Elam  
ITRT, Bull Run Middle School